

# Membership Application Form

**FORM NO. M**

**DATE OF PURCHASE**

DAY		MONTH		YEAR			

FORM A

Passport Photograph

CHAPTER: \_\_\_\_\_

***(READ FORM B PROPERLY BEFORE COMPLETING THIS FORM)***

SURNAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

OTHER NAMES: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_

\_\_\_\_\_

OCCUPATION: \_\_\_\_\_

PRESENT EMPLOYER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: E-MAIL: \_\_\_\_\_

RANK / POSITION: \_\_\_\_\_

MEMBERSHIP GRADE SOUGHT (PLEASE TICK)

<input type="checkbox"/> MEMBER	<input type="checkbox"/> ASSOCIATE	<input type="checkbox"/> GRADUATE	<input type="checkbox"/> TECHNOLOGIST	<input type="checkbox"/> ARTISAN 1
<input type="checkbox"/> ARTISAN 11	<input type="checkbox"/> ARTISAN 111	<input type="checkbox"/> ARTISAN IV	<input type="checkbox"/> STUDENTS	<input type="checkbox"/> Affiliate

**Education Information**

QUALIFICATION	INSTITUTIONS ATTENDED	YEAR OF GRADUATION

**PROFESSIONAL EXPERIENCE IN INFORMATION TECHNOLOGY**

DATE		DESIGNATION	ORGANISATION	DUTIES
FROM	TO			

**AREA OF INTEREST (e.g. Software Development, Networking etc):** \_\_\_\_\_

**FULL DESCRIPTION OF DUTIES PRESENTLY UNDERTAKING**


**SPONSORS:-**

(It is recommended that the applicant's sponsors must not be below the grade applying for)

We / I hereby recommend the applicant as being suitable for admission to the grade for which he/ she is applying. We agree to supply further information under confidential cover in support of his/ her application.

S/N	NAME SURNAME FIRST (CAPITAL)	MEMBERSHIP NO	GRADE	SIGNATURE	DATE

I hereby apply for admission to the Nigeria Computer Society. If admitted, I undertake to abide by the rules, ethics and the code of conduct of the Society.

**Date** \_\_\_\_\_ **Signature** \_\_\_\_\_

Applicants should pay the sum of **Two Thousand Naira** as processing fee in favour of the **Nigeria Computer Society (NCS)**. Payment should be made by **Bank Draft payable to Nigeria Computer Society** or direct payment into any of the following bank account: **First Bank of Nigeria Plc Shomolu Branch, Account No 3182030000088, United Bank for Africa Plc, Lagos Central Branch, Account No. 01600030003454 or Skye Bank Plc Account No. 101-1770005168** and send copy of the Bank Teller to the National Secretariat for issuance of official receipt.

Payments can be made through any branch of the Banks that is online. Completed Application forms should be returned to the National Secretariat of NCS with the under listed items.

- (a) Photocopies of applicant credentials
- (b) Photocopies of NYSC discharge certificate or exemption certificate
- (c) Two recent passport photographs of the applicant
- (d) 3 self addressed envelopes with appropriate stamps.
- (e) Photocopy of receipt issued on purchasing of the form or that of teller
- (f) Marriage Certificate (for married women)
- (g) Curriculum Vitae

**Note:** a, b & c are to be endorsed by members who are recommending or sponsoring candidates

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### FOR OFFICIAL USE ONLY

Date Received	<input style="width: 90%;" type="text"/>	Date acknowledgment sent	<input style="width: 90%;" type="text"/>
Membership Sought	<input style="width: 90%;" type="text"/>	Membership Offered	<input style="width: 90%;" type="text"/>
Recommended by	_____	_____	_____
	<i>Name</i>	<i>Signature</i>	<i>Date</i>
Approved by	_____	_____	_____
	<i>Name</i>	<i>Signature</i>	<i>Date</i>
Membership Number Given	<input style="width: 90%;" type="text"/>		

## FORM B

# Membership Application

### AIMS AND OBJECTIVES OF NIGERIA COMPUTER SOCIETY

The aims of the Society shall be the advancement of Computer Science and Technology, Computer Applications and Professional Practice. It shall seek to confer valuable professional advantages and privileges, impose professional responsibilities on her members and encourage them to support work which is important to the general community and the profession at large.

The Objectives of the Society shall be as follows:

- (1) To promote the training of Computer Scientist, Engineers and Professionals.
- (2) To actively encourage research in the Advancement of Computer Science, Technology and Practice, specialists and the public.
- (3) To promote the interchange of information about the sciences and arts of information processing among specialists and the public.
- (4) To develop the competence of and encourage integrity in individuals engaged in the practice of the computing profession.
- (5) To promote and protect the professional interests of her members and to advise members, governments and other competent authorities on matters affecting the computing profession.
- (6) To co-operate with similar professional organisations throughout the world, and to render or reciprocate such services as are beneficial to and consistent with the aims and objectives of the Society.

#### CLASSES OF MEMBERSHIP

There are 11 classes of membership:

- (1) Fellow
- (2) Full Member
- (3) Associate Member
- (4) Graduate Member
- (5) Affiliate Member
- (6) Technologist Member
- (7) Artisan 1 Member
- (8) Artisan 11 Member
- (9) Artisan 111 Member
- (10) Artisan IV Member
- (11) Student

Two distinctive categories of fellowships are recognized:

- 1) Professional Fellowship and
- 2) Honorary Fellowship

### MINIMUM QUALIFICATIONS FOR MEMBERSHIP GRADES

#### **1a** PROFESSIONAL FELLOWSHIP

He / She must be at least 35 years of age;  
Must have been a Professional Member of NCS for at least 10 years;  
Made Significant contributions to the growth of NCS;  
Must be a registered member of CPN;  
Must be a full member of NCS;  
Must attend at least two out of the last three conferences;  
Must have his/her application endorsed by two (2) fellows in writing;  
Must have been in computing Profession for at least 15 years, 5 of which must have been as a full member of NCS;  
Must show proof of active participation in NCS events and regular payment of dues, levies and attendance of NCS conferences;  
Must show evidence of distinctive achievements in computing.

#### **1b** HONORARY FELLOWSHIP

This is as per the name implies. They are individuals recommended by National Executive Council (NEC) for a honorary membership.

#### **2.** MEMBER

Prospective applicant to be admitted as member should satisfy at least one of the following criteria:

B.Sc/HND in Computer Science or Electronic/Electrical Engineering (from approved Institutions) with at least 5 years of proven post graduation professional experience in computing or I. T.

M.Sc. Computer Science or Electronic/Electrical Engineering (from approved Institutions) with at least 3 years of proven post graduation experience in computing or I. T.

Ph.D. Computer Science (from approved institutions with at least two (2) years of proven post graduation experience in computing or I. T.

Degree/HND in related discipline in addition to Post Graduate Diploma (PGD) in Computer Science or Electronic/Electrical

Engineering from approved institutions and at least seven years of proven post graduation professional experience in computing. Should have passed the Computer Professional Examination (CPE) III.

**3. ASSOCIATE**

Prospective applicant to be admitted at this level must possess one of these qualifications:

B.Sc/HND Computer Science or Electronic/Electrical Engineering and not less than 3 years of proven post graduation professional experience in computing or I. T.

M.Sc. Computer Science or Electronic/Electrical Engineering and not less than 2 years of proven post graduation professional experience in computing or I. T.

Degree/HND in related discipline in addition to PG D in Computer Science or Electronic & Electrical Engineering (from approved institutions) with at least two years proven post PGD professional experience in computing or I.T.

Two years as an Affiliate Member of the Society .

The Computer Professional Examination (CPE) II Certificate.

**4. GRADUATE**

B.Sc/HND Computer Science or Electronic/Electrical Engineering with less than 3 years of post graduation professional experience in computing or I. T.

**5. TECHNOLOGIST**

Must have passed the CPE 1 examination or have an OND/ NCE certificate in Computer Science from recognized Institution or have an International IT Certification

**6. Artisan I :** Must have passed the foundation Diploma in CPN/NCS examination

**7. Artisan II :** Must have passed the Affiliate Diploma in CPN / NCS examination

**8. Artisan III :** Must have passed the Computer Proficiency examination of CPN / NCS

**9. Artisan IV :** Must have passed the Computer Literacy examination of CPN / NCS

**10. STUDENT:** There are two categories student membership. They are as follows:

A. Computer Science or Electronic/Electrical Engineering students currently in approved Universities, Polytechnics or Colleges of Education and

B. Those registered by Education Committee of NCS

**11. AFFILIATE**

For this category of membership prospective applicants will be from other profession and are interested in computing i.e. (Friends of the Association) they are not graduates of computing but have been exposed to the computer environment.

**\* CHANGE OF MARITAL STATUS/NAME**

Where there are variations in names between those on the certificates and current documents due to marriage or change of name evidence must be attached.

**\* UPGRADING:**

At the expiration of the minimum number of years attached to a given status or upgrading ones qualification, request for membership upgrade can be made by the person filling an upgrade form obtainable at the NCS secretariat.

Please send all Correspondence to:

**National Secretariat**  
Nigeria Computer Society  
Plot 10 Otunba Jobi Fele Way, Alausa, Ikeja  
P.M.B. 4800, Surulere Post Office, Lagos.  
Telephone: 01-774-4600, 01-8962552, 07023037766  
E-mail: ncs@ncs.org.ng

**Abuja Liaison Office**  
AGA Memorial Complex  
16 Nkwere Crescent, Garki 11, Area 11, Abuja  
Tel: 07028403793